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| **PISA Annual Meeting** | | | | **March 30 & 31, 2020** |
| **WebEx** |
| **March 30 Attendees:**  Jackie Dioguardi-AbbVie  Dan Kraus-**(E1)** Boehringer-Ingelheim  Eileen Devlin-Boehringer-Ingelheim PISA Admin  Rishi Gulati-Bristol Myers Squibb  Aarti Shah-**(E2)** Eli Lilly & Co  Ruth Thorpe-Endo Pharmaceuticals  Chris Della Rocca-Janssen  Juanjo Francesch-**(E3)** Merck  Anders Romare-Novo Nordisk  Andreas Mueller-Novartis  Ryan Steinberger-Pfizer  Steve Winawer-Sanofi | | **March 31 Attendees:**  Jackie Dioguardi-AbbVie  Cindy Hoots-AstraZeneca  Marc Hernon-Biogen  Dan Kraus-**(E1)** Boehringer-Ingelheim  Eileen Devlin-Boehringer-Ingelheim PISA Admin  Rishi Gulati-Bristol Myers Squibb  Aarti Shah-**(E2)** Eli Lilly & Co  Ruth Thorpe-Endo Pharmaceuticals  Chris Della Rocca-Janssen  Juanjo Francesch-**(E3)** Merck  Anders Romare-Novo Nordisk  Andreas Mueller-Novartis  Ryan Steinberger-Pfizer  Steve Winawer-Sanofi | | |
| **March 30** | **Topic** | **Presenter** | **Action Items/Decisions** | |
|  | **Welcome** | Dan Kraus, E-1 |  | |
|  | **PISA Admonition** | Dan Kraus, E-1 |  | |
|  | **Agenda Review**  (filed in box.com) | Dan Kraus, E-1 |  | |
|  | **Lightning Rounds** | All |  | |
| **March 31** | **Topic** | **Presenter(s)** | **Action Items/Decisions** | |
|  | **Lightning Rounds** | All |  | |
|  | **Financial Update**  Prepared by Mike Carlin, Treasurer  (filed in box.com) | Dan Kraus, E-1 |  | |
|  | **Meeting Cadence** | Dan Kraus, E-1 | Change from one annual meeting to twice annually - one virtual and one face to face.  Next virtual meeting-Sept./Oct. timeframe  Next face to face meeting at the LaPlaya, Naples, Florida-March/April 2021 timeframe.  Possible topics for next virtual mtg: COVID-19 Impacts, Cloud Integration, and TEAMS.  PISA Member chairs topic discussion with the assistance of a facilitator. | |
|  | **Informal Benchmark of IT Spend**  Review KPMG’s proposal to assist with benchmarking | Dan Kraus, E-1 | Members agreed not to involve/spend dollars on external partners. Use PISA funds to hire external partner to facilitate topics at future meetings. Dan Kraus will add additional columns to the IT Benchmarking spreadsheet located in box.com. | |

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| **March 31** | **Topic** | **Presenter** | **Action Items/Decisions** |
|  | **External Partner Management**  **PRISME/MIT Scissor Program** |  | Dan Kraus to contact PRISME and MIT.  All members to send suggestions of management partners to Dan Kraus. |
|  | CIO-2 organizational chart exchange |  | All PISA members will share CIO-2 organization charts without names |
|  | **Teams** site will be created for PISA members’ future interactions and meetings  Box.com will be discontinued. |  | Juanjo Francesch |
|  | **Election of Officers** |  | Juanjo Francesch, E-1  Jackie Dioguardi, E-2  Steve Winawer, E-3  Mike Carlin, Treasurer  Dan Kraus/Eileen Devlin support transition |
| **12:30 PM** | **Meeting Adjourns** |  |  |